



LEPHALALE MUNICIPALITY

Lephalale is one of the fastest growing town in Limpopo due to the presence of natural coal reserves, huge industrial expansion projects initiated by mainly coal mining processing and electricity generation. Dynamic persons who wish to take the leading role in the development and exposure of the Lephalale Municipality are hereby invited to apply for the challenging positions of:

1. POSITION: Manager: Sanitation L2-1

(Infrastructure Services: Sanitation)

Commencing Salary: R481 464 – R507 684 – R562 428 p/a

Plus travelling allowance of 950km per month

Requirements: Degree – B-Tech Engineering in Civil/Chemical or Watercare. The incumbent will be expected to have sound knowledge of computer packages (Ms Word, Excel, Power Point etc). Good interpersonal relations, presentation, communication and organizational skills. Five (5) years' experience in water and sanitation working environment and of which three (3) years must be in supervisory position. Code B Driver's license.

KPA's Inter alia: Plan and implement preventative maintenance of water sewer reticulation networks. Manage, prepare and evaluate budgets for project and administration work associated with project implementation. Represent municipality on various forums and committees. Develop and oversee the implementation of service level agreement in the division. Management of the municipality's sanitation resources.

2. POSITION: Manager: Risk Management L2-1

(Office of the Municipal Manager: Risk Management)

Commencing Salary: R481 464 – R507 684 – R562 428 p/a

(Plus travelling allowance of 950km per month)

Requirements: Degree – B-Tech in Accounting/Financial Management/Risk/Auditing or equivalent qualification. The incumbent will be expected to have sound knowledge of computer packages (Ms Word, Excel, Power Point etc). Good interpersonal relations, presentation, communication and organizational skills. Five (5) years' experience in Financial/Internal Auditing/Risk Management environment of three (3) years must be at Supervisory level. Code B Driver's license.

KPA's Inter alia: Working with senior management to develop the institution's vision for risk management. Communicating the institutions risk management framework to all stakeholders in the institution and monitoring its implementation. Continuously driving management to higher levels of maturity. Assisting Management with risk identification, assessment and development of response strategies. Monitoring the implementation of the response strategies. Reporting risk intelligence to the Accounting Officer /Authority, Management and the Risk Management Committee; and participating with Internal Audit, Management and Auditor -General in developing the combined assurance plan.

3. POSITION: LED Specialist L3

(Strategic Support Services: LED & International Relations Division)

Commencing Salary: R447 024 – R458 292 – R472 164 p/a

(Plus travelling allowance of 1100 km per month)

Requirements: National Diploma in Business Administration/Marketing/LED or equivalent qualification. Five (5) years experience in Local Economic Development or Business environment. Communication, interpersonal ability to work independently and as part of the team.

KPA's Inter alia: Responsible for providing technical support for program delivery in the area of local economic development, municipal income generation activities, job creation initiatives with public and private sector to improve the environment for business, investment and entrepreneurship. Develop and direct mentoring and training activities in Local Economic Development and income generating activities.

4. POSITION: MPAC Assistant L6

(Strategic Support Services)

Commencing Salary: R315 900 – R332 076 – R348 948 p/a

Requirements: 3 year National Diploma Public Administration /Financial Management /Internal Audit . 2 years experience within municipal environment. Code B drivers license . Good communication, report writing, computer literacy and ability to work independently and as a team.

KPA's Inter alia: Perform functional support duties related to Municipal Public Accounts (MPAC) Committee responsibilities. Update resolution register on MPAC and section 79 committees. Preparation of formal agendas and minutes of meetings; coordinating projects visit, administration support to MPAC. Coordinating and undertaking research activities as required by the committee work programme. Rendering effective secretarial and committee management service. Coordinating public hearings and community inputs on Annual report. Verify progress on recommendation and matters unresolved.

5. POSITION: Engineering Technician L3

(Infrastructure services: Electrical)

Commencing Salary: R R447 024 – R458 292 -472 164 p/a

(Plus travelling allowance of 1100km per month)

Requirements: National Diploma in Electrical Engineering or equivalent qualification. At least 2 years' experience in Electrical within Municipal environment. Code B driver's license. Responsible for keeping and maintaining relevant records by using a Computer, Geographic information system, Data bases and Computer aided design to ensure effective administration, customer service and record keeping.

KPA's Inter alia: Assist with the overall design and planning of new electricity networks and the upgrading of existing networks. Undertake electricity network analysis under supervision. Operate the electrical networks, electrical protection and metering devices. Conduct administrative and maintenance work. Ensure compliance to technical and safety requirements. Undertaking inspections checking of contractor's accreditation and staying up to date with all new legislation and revisions.

Closing Date: 20/08/2021

Enquiries: MR Ralupfumo 014 763 2193

Application form or covering letter that indicate the position that you are applying for, accompanied by comprehensive CV, originally certified copies of qualifications and ID, must be mailed to: **Municipal Manager, Lephalale Municipality, P/Bag X136 Lephalale, 0555 or hand – delivered to Records Office Civic Centre Cnr Joe Slovo and Douwater, Onverwacht.** Faxed or e-mailed applications and those without the relevant accompanying documents will be automatically disqualified. If you are not contacted within 90 days after the closing date, kindly consider your application as unsuccessful.

Lephalale Municipality has the right to advertise and withdraw an advert at any time without prejudice to anyone.

NB: Lephalale Municipality is an affirmative action and equal opportunity employer and is committed to transformation.

Date: 20/07/2021

Notice no.: V1/2021/2022

Ref NO: 4/3/2/1,4,6 & 11



MM COCQUYT
Municipal Manager